

Royal Trails Property Owners Association, Inc

Annual Meeting / Board of Directors Meeting

June 12th, 2021 10:00am

Agenda

- I. Call to Order
- II. Roll Call (verify quorum)
- III. Notice of Meeting (Listed in Newsletter, and at the boards)
- IV. Approval of the previous meeting minutes
- V. Reports
 - A. President
 1. Review of the previous year of the POA activities
 - a) Emails and Communications
 - b) Events / Projects Closed
 - c) Projects in motion to be transferred to new board
 - B. Treasurer
 1. Annual Accounts Report
 - C. Secretary
 - D. Committees
 1. Architecture and Design Committee
 - a) Submitted Homes
 - b) Other Structures
- VI. New Business
 - A. Recess for Ballot counts by Election Committee
 - B. Election Committee report of election results
- VII. Adjournment

Royal Trails Property Owners Association, Inc

Board of Directors Meeting

June 12th, 2021

Agenda

- I. Call to Order
- II. Roll Call (list new board members and verify quorum)
- III. Election of officers
 - A. President
 - B. Vice President
 - C. Secretary
 - D. Treasurer
- IV. Reports (New Business)
 - A. President
 1. Plans for POA 2021
 - B. Secretary
 1. Set the required quarterly meeting dates / Times
 - C. Treasurer
 1. New proposed budget
 2. Proposed 2021 annual assessment
 - D. Committees
 1. Committee plan
- V. Adjournment